

RISK ASSESSMENT RECORD SHEET - PATROL



Activity under assessment: **Patrol – When on patrol the Team Leader will be responsible for ensuring the safety of the other volunteers. Any incidents involving volunteers should be reported to the Team Leader and a report should be made to the next management committee.**

Assessment updated by: Alma Dennison

Location: Middlesbrough Town Centre,
Linthorpe Road, Southfield Road areas

Updated: July 2021

Risk Assessment is an on-going activity whilst out on patrol. Assessments must be reviewed and revised appropriately.

Next Review **2024** or following a reportable incident

Review signed off by Management Committee

Chair.....dated 23rd September 2015

Hazards	Who It Will Affect	Control Measures	Evaluation of Residual Risk	Additional Measures
<p>Injury to volunteers</p> <p>Falls, slips & trips Assault by public Hit by traffic Contact with bodily fluids</p>	<p>Volunteers</p>	<ul style="list-style-type: none"> • Full training package will be offered • Volunteers will retreat from potentially violent/ hostile situations • Volunteers will only patrol routes covered by CCTV camera except in an emergency • Good links with CCTV/ Police and door staff • Volunteers will be advised to wear suitable footwear and clothing (advised not canvas, open toes or sandals) • Personal risk assessment / take note of environment / take personal precautions to avoid slips, trips, falls • Provided with Hi-Viz jackets • Ensure radios are charged and working • Team Leaders to carry mobile phones • Always log-on/out with CCTV • Minimum of three members in a team • Wear gloves when dealing with injury and use antibacterial gel as appropriate • Code for volunteers to leave the scene immediately given by Team Leader or Observer – Time for coffee break 	<p>Med</p>	<p>Team to comprise</p> <ol style="list-style-type: none"> 1. Team Leader – responsible for team safety & direction 2. First Aider – delivers basic medical assistance when required 3. Observer – stands back from incident/when talking to public and watches the local environs 4. Team members will not wonder off on their own <ul style="list-style-type: none"> • If contact bodily fluids clean area asap, use hand gel provided • If you think an incident might become violent or the team sees a fight DO NOT approach – contact CCTV & or Police
<p>Needles</p>	<p>Volunteers</p>	<ul style="list-style-type: none"> • Volunteers must not touch needles • Contact Council for removal : 01642 726001 or inform CCTV 	<p>Med</p>	

<p>Complaints</p> <p>Made against volunteers by member of the public</p> <p>Made against one volunteer from another</p>	Volunteers	<ul style="list-style-type: none"> • Full training package will be offered • Volunteers work in groups of at least three • Volunteer's routes covered by CCTV camera • Team Leader(s) available each night to resolve problems • Complaints procedure 	Med	
<p>First Aid</p> <p>Volunteers need to administer First Aid</p>	Public Volunteers	<ul style="list-style-type: none"> • Volunteers offered First Aid Training at induction • Each team to have 1 First Aider as a minimum • 1st Aid kits available in every team • Emergency service contactable if needed 	Med	
<p>Inappropriate advice given by volunteers</p> <p>First Aid General Advice</p>	Public	<ul style="list-style-type: none"> • Full training package will be offered • Volunteers work in groups of at least three • Team Leader makes final decision during any session • Only appropriately trained will give advice 	Low	
<p>Adverse weather conditions</p> <p>Extreme Hot or Cold temperatures</p>	Volunteers Public	<ul style="list-style-type: none"> • Water available for volunteers and public • Volunteers advised to take regular breaks and report illness to team Leader • Jackets, hats and gloves supplied for cold weather • Fleece and caps supplied for warm weather • 1st Aid training offered to all volunteers 	Low	

<p>Abuse of volunteers</p> <p>Verbal abuse by public to volunteers</p>	<p>Volunteers</p>	<ul style="list-style-type: none"> • Full training package will be offered • Volunteers work in groups of at least three • Volunteer’s routes covered by CCTV camera • Good links with CCTV/ Police and door supervisors • Conflict Management Training 	<p>Med</p>	
<p>Abuse of public (by volunteers)</p> <p>Verbal abuse/ physical abuse to public by a volunteer</p>	<p>Public</p>	<ul style="list-style-type: none"> • DBS checks carried out on every applicant • Two references carried out on every applicant after 1st observation • Volunteers work in groups of at least three • Conflict Management Training 	<p>Low</p>	
<p>Contact with</p> <ul style="list-style-type: none"> • Minors (17 years or under) • Vulnerable Adults (18 years and over) 	<p>Volunteer Public</p>	<ul style="list-style-type: none"> • Never approach minors or vulnerable adults or engage in conversation with them on your own. Ensure other volunteers are within hearing distance. • Inform the police/CCTV asap giving description, indication of age group, gender(s) etc 	<p>Med</p>	
<p>Terrorist Attack</p>	<p>Volunteers Public</p>	<p>Volunteers first and foremost must keep themselves safe and not put others at risk.</p> <p>RUN</p> <ul style="list-style-type: none"> • Escape if you can • Consider the safest options • Is there a safe route? RUN if not HIDE • Can you get there without exposing yourself to greater danger? • Insist others leave with you • Leave belongings behind <p>HIDE</p> <ul style="list-style-type: none"> • If you cannot RUN, HIDE • Find cover from gunfire • If you can see the attacker, they may be able to see you • Cover from view does not mean you are safe, bullets go 	<p>Set by the government</p> <p>Will be in news bulletins and on official websites</p>	<p>POLICE ARMED RESPONSE:-</p> <ul style="list-style-type: none"> • Follow Officers instructions • Remain calm • Can you move to a safer area? • Avoid sudden movements that may be considered a threat • Keep your hands in view

		<p>through glass, brick, wood and metal</p> <ul style="list-style-type: none"> • Find cover from gunfire e.g. substantial brickwork / heavy reinforced walls • Be aware of your exits • Try not to get trapped • Be quiet, silence your phone and turn off vibrate • Lock / barricade yourself in • Move away from the door <p>TELL</p> <p>If safe to do so call 999, THINK about what the police will need to know – try to remain calm, breathe deeply, try to clear your mind and concentrate.</p> <ul style="list-style-type: none"> • Location - Where are the suspects? • Direction - Where did you last see the suspects? • Descriptions – Describe the attacker, numbers, features, clothing, weapons etc. • Further information – Casualties, type of injury, building information, entrances, exits, hostages etc. • Stop other people entering the area if it is safe to do so 		<p>BE PREPARED OFFICERS MAY:-</p> <ul style="list-style-type: none"> • Point guns at you • Treat you firmly • Question you • Be unable to distinguish you from the attacker • Officers will evacuate you when it is safe to do so
--	--	--	--	---

<p>Acid Attack</p>	<p>Volunteer Public</p>	<ul style="list-style-type: none"> • Make sure that the area around the casualty is safe. Wear gloves to prevent you coming into contact with the chemical. If the chemical is in powder form, it can be brushed off of the skin. • Flood the burn with water for at least 20 minutes to disperse the chemical and stop the burning. Ensure that the water does not collect underneath the casualty. • Eyes – protect a non-contaminated eye from splashes and rinse the injured eye with water for at least 10 minutes, irrigate the lids inside and out. • Gently remove any contaminated clothing while flooding the injury. • Arrange to send the casualty to hospital. <u>Monitor vital signs</u>, such as breathing, pulse and level of response. • Caution <ul style="list-style-type: none"> • Never attempt to neutralise acid or alkali burns unless you are trained to do so • Do not delay starting treatment by searching for an antidote • Do not allow the casualty to touch an injured eye • Do not forcibly remove a contact lens 		
---------------------------	------------------------------------	--	--	--